

Trustees' Annual Report 2019/20

This is the report from 1st April 2019 - 31st March 2020

Executive Committee Members and Charity Trustees

The Executive Committee comprises the following, those with an * by their names are also Charity Commission Trustees:

Chair	Ian Ferguson *
Vice Chair	David Clark*
Treasurer	Sue Ferguson
Secretary	Tracey Mortimer
Fundraising	Andy Lowles*
Child Protection	Laura Binstead
Nick Smith	Parent Representative
Zoe Gaskill	Parent Representative
Cheryl Bentley	Parent Representative
Janice Jones	Parent Representative

In addition the following leaders are members of the executive committee:

Andy Lowles	Group Scout Leader
Jenny Lowles	Cub Leader

Structure, Governance and Management

The group's governing documents are those of The Scout Association and the group is a trust established under its rules which are common to all scouts. The trustees are appointed in accordance with the Policy, Organisation and Rules of the Scout Association.

The Group is managed by the Executive Committee consisting of the people listed above. The Charity trustees are, therefore, responsible for the running of the group in accordance with the applicable legislation relating to this type of charity.

Risk Control

The Executive Committee undertakes an annual risk assessment; these are continuously updated as required. We assessed the risk at our Scout Hut during the year and have undertaken significant maintenance activities, and have assessed our financial needs and through capitation fees cover the risk of injury to leaders, members, helpers.

Objectives and Activities

Our objectives are in accordance with the objectives of the Scout Association. We are run by a group made up entirely of volunteers. It is our objective to make maximum available use of our facilities and appropriate off-site activities consistent with the Scouting Objectives.

Achievements and Performance

The individual leaders' reports provide some background on our activities, but it is worth highlighting that we have good membership in each of our Beaver, Cub and Scout groups which meet weekly during the school term time. The scouts and cubs spent a weekend camping at the Broadstone Warren Scout Camp in Sussex, staying in a log cabin in the middle of the woods, taking part in a variety of activities and had a fantastic time. We have continued to maintain the hut to a good standard, having replaced all the windows and doors with new uPVC ones, and improved the drainage of the grounds to prevent waterlogging in the rain.

Also worthy of note was that during the past year, awards were made to the following adults:-

David Clark (Vice-Chairman) – Chief Scout's 15 year award

Sue Ferguson (Treasurer) – Chief Scout's 5 year award

Ian Ferguson (Chairman) – Chief Scout's Commendation for Good Service

Derren Goodall (Assistant Scout Leader) – Chief Scout's Commendation for Good Service

Fundraising

During the year our fund raising activities have been successful and we have managed to purchase equipment for the group to use. The tuck shop continues to be successful. I would like to thank Andy and Jenny for all their hard work with the fundraising which all the groups benefit from.

It is the group's policy to apply for grants that are available and suitable for the benefit of the group. These grants can be used to improve the facilities at the hut, for essential repairs of the hut, or for any other use as agreed by the Executive Committee.

The group has also benefited from un-solicited donations from other bodies; these have been used to purchase equipment for the group's use.

Website

Our website is extensively used by the group, providing details of all our activities. It also includes lots of photographs of the activities that we have done. Please have a look.

www.1stowlsmoorscouts.org

Financial Position

Our Charity Commission report is up to date and we have submitted claims for Gift Aid refunds. The group is currently in a fairly strong financial position, despite some capital expenditure on the building and grounds. Our group policy is to raise funds for special items through fundraising activities.

Summary

We believe that we have run the group successfully through the year and hope that the children have enjoyed themselves. Our leaders have provided a variety of activities and there have been many achievements. At present the adult help is just about adequate but it is important that we continue efforts to recruit additional people and welcome new volunteers.

Ian Ferguson

Chairman, 1st Owlsmoor Scout Group

Treasurer's Report & Statement of Accounts

The accounts are in a healthy state, and continue to benefit by the hiring of the hut to the brownies and guides.

1st Owlsmoor Scout Group

Registered Charity number 1064976

Bank Reconciliation Apr 2019 - Mar 2020

	<u>£</u> <u>DR</u>	<u>£</u> <u>CR</u>	<u>£</u>
Bank Bal @ 29-Mar-19			12,640.13
Utilities	801.62		-801.62
Capitation	2,440.20		-2,440.20
Subscriptions		6,509.00	6,509.00
Donations		175.00	175.00
Brownie/Guide hut hire		1,018.00	1,018.00
Hut maintenance [1]	7,517.57		-7,517.57
Activities & badges	82.73		-82.73
Camp 2019	1,222.33		-1,222.33
Leader uniforms	60.00		-60.00
Computing	200.00		-200.00
Camp 2020		1,645.00	1,645.00
Insurance	609.52		-609.52
AGM expenses	82.79		-82.79
P&C Camp 2019		27.82	27.82
Group events		192.44	192.44
Leader training	30.00		-30.00
Wings 2020		33.00	33.00
Gift aid		1,767.89	1,767.89
District camp 2020	30.00		-30.00
	<u>13,076.76</u>	<u>11,368.15</u>	<u>10,931.52</u>
Bank Bal @ 27-Mar-20			<u>10,931.52</u>
VAR			<u>0.00</u>

[1] Hut Maintenance included the replacing of windows/doors and ground drainage.

Unfortunately due to the current COVID-19 situation, it has not been possible to have the group's accounts inspected in accordance with the Scout Association POR Rule 3.48g.

Sue Ferguson

Treasurer 1st Owlsmoor Scout Group