

Covid-19 restarting face to face Scouting risk assessment

Name of Section or Activity	1 st Owlsmoor Scout Group <i>(all sections, activities at the Scout HQ)</i>	Date of risk assessment	03 Sep 2020 (v3)	Name of who undertook this risk assessment	Ian Ferguson Chairman 1 st Owlsmoor	COVID-19 readiness level transition	Red to Amber
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Hazard Identified? / Risks from it?	Who is at risk?	How are the risks already controlled? What extra controls are needed?	What has changed that needs to be thought about and controlled?
Hazard – something that may cause harm or damage. Risk – the chance of it happening.	Young people, Leaders, Visitors?	Controls – Ways of making the activity safer by removing or reducing the risk from it. <i>For example - you might use a different piece of equipment or you might change the way the activity is carried out.</i>	Keep checking throughout the activity in case you need to change it...or even stop it! This is a great place to add comments which will be used as part of the review.
Maintaining social distance at drop off and pick up: higher risk of infection spread if social distancing not maintained.	Young people, Leaders, parents	Queuing system to be marked out on path from gateway, only young people to be allowed into grounds and to follow designated route. Called forward to sanitise hands and sit in socially distanced group. Leaders to ensure young people have correctly sanitised their hands. Parents to remain outside of gateway. Leaders also must sanitise hands.	
Maintaining social distance during meeting: higher risk of infection spread if social distancing not maintained.	Young people, Leaders	Group sizes will be limited to maximum of 15 people per meeting (including adults and maintaining the correct young person/adult ratio). Benches & tables to be marked out to maintain social distancing. Activities are to be planned with adequate social distancing in mind.	WEF 03/09/20, group sizes are amended to 15 young people and up to 5 leaders.
Hygiene of people: higher risk of infection spread if proper hand washing not carried out.	Young people, Leaders	All members to sanitise hands on arrival & departure. Two hand sanitising points have been setup on "The Shack". To be monitored by Leaders. Parents are required to ensure young people wash hands at home before travelling to their meeting.	
Hygiene of toilets: higher risk of infection spread if hygiene not carried out.	Young people, Leaders	The toilets in the hut will not be available unless in an <u>absolute emergency</u> . Parents will be asked to ensure that young people use the toilet at home before travelling to their meeting. If hut toilets have to be used, then they will be cleaned before and after use. Toilet facilities will be regularly deep-cleaned.	
Hygiene of activity equipment: Higher risk of infection spread if hygiene not carried out.	Young people, Leaders	All equipment in use will be cleaned before & after use. Young people will normally not share equipment, but if there is a need to share then equipment will be cleaned between users. Programmes will be planned to limit the use of equipment.	
Use of outdoor spaces: un-even ground, access to space less controlled, cannot be cleaned.	Young people, Leaders	The choice of location will be appropriate to the activity, briefing to leaders and young people on boundaries, checks on the location ahead of use by leaders, sanitising/hand washing to be available for all participants. Activities will take place in designated areas within the HQ grounds, unless the activity is taking place away from the HQ. The programme will be adjusted to suit the weather conditions.	
Administering First Aid: lack of social distancing, risk of spreading infection	Young people, Leaders, Visitors	Add surgical masks, aprons, hand sanitiser and resuscitation face shields to first aid kits. For minor injuries on young people & adults, encourage self-treatment to maintain social distancing. If breaking social distancing, first aider & casualty to wear surgical masks (not for facial injuries or where breathing is affected). Mask to be worn until casualty is handed over to parent/carer or ambulance. For resuscitation, consider just using chest compressions only for adults, but for children, mouth to mouth with compressions is more	

Additional information can be found in the [Safety Checklist for Leaders](https://scouts.org.uk/safety) and other information at scouts.org.uk/safety

HQ Template Published June 2020



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		likely to be required and so a face shield should be used where possible. The decision as to how to respond should be based on assessing the risks in each specific situation.	
Risk of passing on Covid-19 infection	Young people, Leaders, Parents, Visitors	All communications to parents/carers must clearly state that no young person must attend if he/she or anyone in the household is showing symptoms of Covid-19. This also applies to Leaders. The box trailer will be used as an isolation area for anyone who starts to display symptoms of Covid-19 so that they can wait away from the group and be collected as soon as possible. Leaders will also have the right to isolate any young people who may be showing symptoms of Covid-19. Anyone sent home after showing symptoms of Covid-19 should be tested and the parents are requested to inform the leaders of the test result (either positive or negative).	
Participant displays symptoms after meeting, raising concerns that others may have been infected: Risk of passing on Covid-19 infection	Young people, Leaders, Parents, Visitors	Ensure parents/carers have provided the most up-to-date contact and health details. Attendance records (kept securely for min 6 weeks) must be kept in case track and trace is required due to a later suspected case.	
Review: This risk assessment is for a section to move from one COVID Readiness alert level to the next, an additional risk assessment should be produced for each move proposed.			

Checked by Line Manager	Name, Andy Lowles Role / level Group Scout Leader Date 21/08/2020	Checked by Executive	Name, Ian Ferguson Role / level Chairman Date 21/08/2020
Approved by Commissioner	Name, Pam Pearce Role / level Dep DC South Berks Date 25/08/2020	Approved by Executive	Approved by 1 st Owlsmoor Executive Committee via online Zoom meeting on 21/08/2020.
Notification of level change	Date and by who		

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